

President's Message

It is my pleasure to provide this message on behalf of the Council of the College of Alberta Denturists, in this our first Annual Report.

The College of Alberta Denturists began its regulatory function upon Proclamation of the Denturist Regulation on September 01, 2002, thereby ushering in a new era for the profession of Denturism.

The period of September 2002 to December 2003 has been one of great development for the College. Bylaws, Code of Ethics, Standards of Practice, and numerous forms and polices have been developed and implemented.

This has been an onerous task which has been dealt with by the previous members of the Executive of the former Alberta Denturist Society, and the Council, Committee Members, staff of the College, and our Legal Counsel. To this, I wish to express my personal thanks to all of these individuals.

With somewhat of a small number of practitioners in this profession, the burden of the committee work and professional conduct matters has been bestowed upon a few individuals to whom I again, wish to express my thanks for their commitment and energy in assisting the College with the functions it has been mandated to provide.

The change from the Dental Mechanics Act to the Health Professions Act has been interesting to say the least. Our Members have seen and undergone a tremendous change in the requirements to be granted a Permit to Practice.

All in all, the change appears to be a good one. The Council feels that our profession has been elevated and now has more respect than ever before, and we can only see this increasing with the communication between the Health Professions and the collaboration between them also.

The Council remains excited about the changes to our profession and look forward to a continued progression of the profession in the eyes of the public and our colleagues in the other health professions.

Mr. Patrick Felt, DD
President

MISSION STATEMENT

Governing the profession of Denturism in the Province of Alberta, the College of Alberta Denturists strives to ensure that Albertans will receive ethical, professional and safe denturist services.

The College of Alberta Denturists

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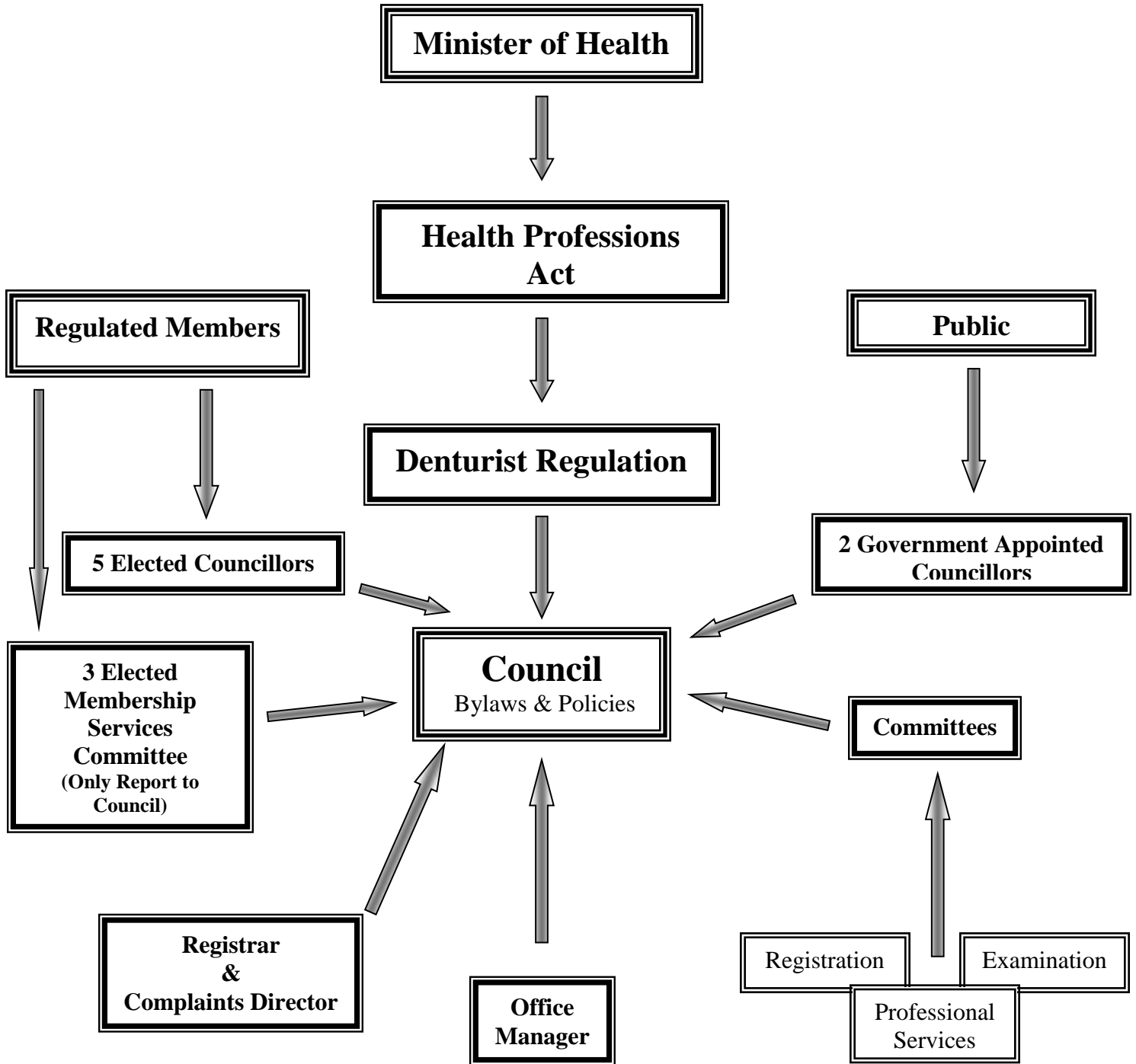
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Council and College Employees

	2002	2003
Council	Mr. Steven Sailer, DD- President Mr. Patrick Felt, DD- Vice-President Mr. John Burnham, DD Mr. Wade Klimpke, DD Mr. Jody Nelson, DD No Public Members	Mr. Patrick Felt, DD- President Mr. Jody Nelson, DD- Vice-President Mr. John Burnham, DD Mr. Wade Klimpke, DD Mr. Steven Sailer, DD Dr. Garnet Cummings- Public Member Mr. Harold Quilliam-Public Member
Registrar & Complaints Director	Mr. Charles Gulley, DD, F.C.A.D.	Mr. Charles Gulley, DD, F.C.A.D.
Office Manager & Hearings Director	Ms. Lorrie Rees, B.Ed	Ms. Lorrie Rees, B.Ed
Reception	Ms. Kelsey Cadger Ms. Dayna Lawrence	Ms. Dayna Lawrence
Legal Counsel	Mr. Blair Maxston, LLB	Mr. Blair Maxston, LLB

College of Alberta Denturists Structure

The College of Alberta Denturists is the Regulatory Body for the Profession of Denturists in Alberta. The Following Flow Chart provides indication of the Structure of the College.



Registrar's Report

Following Proclamation of the Denturist Regulation on September 01, 2002, the Board of Examiners for Certified Dental Mechanics ("the Board") which was administered by Alberta Health and Wellness, ceased to have the responsibility for the registration and discipline of Denturists in Alberta. At that time, all "licensed" Denturists and Intern Denturists were required to make a transitional application for their initial Registration with the College of Alberta Denturists ("the College").

The transition of the regulatory responsibility involved a tremendous amount of work by the Alberta Denturist Society ("ADS") Executive and employees, the College's Council and Committees, the legal counsel of Mr. Blair Maxston, the employees of the College and myself. Additionally, the individuals who were on the Board of Examiners for Certified Dental Mechanics put forth a lot of effort in their positions at the Board, and smoothed some of the issues in the transition. All of these individuals should be applauded for their assiduousness in this huge endeavour.

The College and its Members continue to grow with the changes. There was dissention, resentment, opposition, approval and endorsement of the change. It is very difficult to get over two hundred independent practitioners to agree on anything which effects their livelihood. It is understandable that after forty plus years of an old antiquated Act, that the new Act with new powers and requirements, would be met with some resistance.

Some practitioners did not understand the "need" for the new College and were not aware of the Government of Alberta omnibus legislation, the Health Professions Act. The formality of matters dealing with the College combined with significant increases in fees for the privilege of practicing as a Denturist, created a significant amount of animosity towards the new College, Council, employees of the College and the former Alberta Denturist Society executive.

Further, the Intern Members were also required to submit a transition application and remit invoiced fees; there was again some resistance to the new processes and fees from the Interns and their Preceptors.

The College has inundated its Members with information as compared to the previous regulatory body. There are new rules and policies; items that were never before required of a Denturist. Pile on the new Personal Information Privacy Act requirements and it is just about more than most are willing to take.

Adding insult to injury, shortly after the initial transition registration, Regulated Members received their Practice Permit Renewal packages for 2003; complete with another significant invoice of fees.

To further complicate the transition from the Board under the Dental Mechanics Act to the College under the Health Professions Act, December 31, 2002 was the date for the completion of the five-year reporting cycle for Continuing Competency (Education) for a majority of the Regulated Members.

In the fall of 2002, there were a significant number of practitioners who did not have the required one hundred hours of continuing competency, and subsequently found themselves scrambling to successfully complete accredited courses by December 31st.

Some of these individuals did not obtain the minimum one hundred hours and as a result, the College required Undertaking Documents be executed to ensure these individuals completed the one hundred hours and were then in compliance with the requirement of the Continuing Competency. Additionally, some Practice Permits were suspended and or cancelled due to failure to comply; however, the majority of the practitioners did manage to accumulate their minimum number of hours.

When the Board was the regulatory body, they did not have the requirement of currency of practice and the requirement of the reporting of hours of practice per se. As such, some “retired” individuals chose to maintain their licenses by simply paying the annual licensing fee to the Board. Their reasoning for this was that if they needed, they could simply start working in the profession again without undergoing any reinstatement application and or testing. However, the College implemented a Currency of Practice Policy and has the requirement of the annual reporting of hours of practice. In this transition period and with the requirement of Currency of Practice, a number of individuals who were previously registered with the Board chose not to register with the College.

As time passes, more and more practitioners have come to embrace the new Act and the processes and they can see the positive evolution and elevation of our profession under this Act.

The College of Alberta Denturists Bylaws has the requirement of Practice Permit Renewal applications and payment of invoiced fees by November 1st of each year for Regulated Members. In 2003, the process went much smoother than in 2002, and the compliance with the requirement of Continuing Competency, both those completing their five-year reporting period and all Regulated Members requirement of a minimum of ten hours per calendar year, was much better.

The following are the statistics for the transition period of 2002 and the calendar year of 2003:

As at December31, 2002

Regulated Members:	214
Intern Members:	24

As at December 31, 2003

Regulated Members:	212
Intern Members:	24

F. Charles Gulley, DD, F.C.A.D.
Registrar

Complaints Director Report

As this is the first “Annual Report” for the College of Alberta Denturists, it will include that portion of year 2002 which followed proclamation of the Denturist Regulation, (September 01, 2002) and for the year of 2003.

I must preface this report by indicating that the College cannot provide comment on a historical review nor a statistical comparison of the number of complaints it has dealt with. This is due to the fact that in the past both the regulatory body, The Board of Examiners for Certified Dental Mechanics, and the practitioner based voluntary organization, The Alberta Denturist Society, dealt with complaint matters.

The Alberta Denturist Society provided complaint mediation/resolution as a service to its members; however, it did not have any authority to hold hearings or make subsequent Orders.

The Board of Examiners provided regulatory functions and in relation to the complaint process, had the authority to hold hearings and make subsequent Orders. Further, the Dental Mechanics Act allowed this Board basically two options when dealing with a complaint; it was either dismissed or a hearing was convened.

Part 4 of the Health Professions Act (HPA) deals with Professional Conduct. The processes indicated in this section allow the Complaints Director of the College a variety of “actions” to utilize in the process of complaint resolution. This system is shown to be fair to both parties; the complainant and the accused practitioner; our statistical records indicate that the necessity of a hearing has been minimal as related to the number of complaints received.

The following provides the complaint records for the periods of September 01, 2002-December 31, 2002, and for January 01, 2003-December 31, 2003.

2002

Total Number of Complaints:	30
Dismissed:	7
Hearing:	1
Withdrawn:	1
Closed via Actions:	18
Miscellaneous:	1
Board of Examiners	
Hearing Orders Appeal:	2

Actions Used to Close File:

Communication:	16
Investigation:	1
Expert appointed:	1

Complaint Review Committee: 0

Results:	N/A
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Alternative Complaint Resolution: 0

Results:	N/A
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Distribution:

North:	15
South:	15

(North includes areas of Red Deer and North, South is areas south of Red Deer)

Complaint Categories:

Complete Denture Quality:	13
Complete Denture Quality-Surgical:	3
Complete Denture Quality-Reline:	1
Complete Denture Quality & Conduct:	2
Partial Denture Quality:	1
Complete and Partial Denture Quality:	1
Inappropriate Billing:	2
Unprofessional Conduct:	1
Intern Supervision:	1
Advertising:	1
Non-regulated Individual providing service:	1
Miscellaneous:	
Misrepresentation:	1
Board of Examiners Orders Appeal:	2

Open Files at Year End:

Number:	11
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Actions:

Board of Examiners Orders Appeal:	2
Communication:	5
Expert appointed:	1
In Initial Review:	2
Investigation:	1

2003

Total Number of Complaints: 56

Dismissed:	18
Hearing:	1
Withdrawn:	8
Closed via Actions:	21
In Investigation:	4
In Progress:	4

Actions Used to Close File:

Communication:	12
Investigation:	9
Expert appointed:	2
Mediation by the Complaints Director:	2
In Initial Review:	27

Complaint Review Committee: 3

Results:	
Upheld:	2
Hearing:	1

Alternative Complaint Resolution: 0

Results:	N/A
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Distribution:

North:	33
South:	23

(North includes areas of Red Deer and North, South is areas south of Red Deer)

Complaint Categories:

Complete Denture Quality:	15
Complete Denture Quality-Surgical:	7
Complete Denture Quality-Reline:	1
Complete Denture Quality & Conduct:	2
Complete Denture Quality & Billing:	1
Partial Denture Quality:	5
Partial Denture Quality & Conduct:	1
Complete and Partial Denture Quality:	5
Inappropriate Billing:	4
Inappropriate Billing & Conduct:	2
Unprofessional Conduct:	7
Unprofessional Conduct-Sexual:	1
Intern Supervision:	1
Advertising:	3
Non-regulated Individual providing service:	1

Open Files at Year End:

Number:	8
<u>Actions:</u>	
Communication:	1
Pending Hearing:	1
Investigation:	4
Initial Review:	2

Complaints Not Accepted

Section 54(1) of the Health Professions Act states the requirements for making a complaint.

The following are the statistics of the number of complaints which did not meet the requirements of Section 54(1) which were subsequently returned to the complainant. Additionally shown is the number of not accepted complaints which were later received with appropriate corrections and subsequently accepted as per the Act.

2002	1 not accepted	1 resubmitted and subsequently accepted
2003	5 not accepted	3 resubmitted and subsequently accepted

Hearing Tribunal Hearings

In this reporting period, there have been two (2) complaint files (one file from 2002 which was in investigation and completed in 2003, and one file from 2003) which have been subsequently referred to the College's Hearings Director for the commencement of a Hearing Tribunal Hearing; as of this report, neither of these hearings has been held.

F. Charles Gulley, DD, F.C.A.D.
Complaints Director

Examination Committee Report

The College of Alberta Denturists Examination Committee has the responsibility for matters related to the Interns and for the formulation, modification and administration of the three licensure examinations for Intern Members who wish to become Regulated Members of the College and in certain circumstances, for the administration of reinstatement/foreign application examinations. The Council of the College of Alberta Denturists has final consideration of the Examination Committees recommendations.

This Committee consists of five Regulated Members in good standing with the College; in 2002-2003 the members were:

Mr. Michael Thomas, DD, Chair
Mr. Chris Duncan, DD
Ms. Shelly McCartney, DD
Mr. Kevin Rapske, DD
Mr. Peter Vettori, DD
Mr. Michael Weiss, DD

The Intern Members of the College, must enter into a College approved Internship Agreement with a Preceptor, and be provided "Direct Supervision" when attending to patients during the Internship. The Interns must, as per the Denturist Regulation and the College Bylaws and policies, complete a twenty-four (24) month, post-graduate Internship and successfully challenge the Council approved examinations. At this time, the Examinations currently follow the same format as what the previous regulatory body, The Board of Examiners for Certified Dental Mechanics, required for licensure.

There are currently three examinations as follows:

Written Theoretical Examination: a two hundred +/- multiple choice examination with a broad range of questions applicable to all aspects of practice.

Practical Removable Partial Denture Examination: a two model case scenario is presented with medical/dental histories, radiograph findings, etc, and the candidates are required to survey, design and chart an appropriate treatment.

Comprehensive Practical Examination: a two and one half day examination where candidates treat a fully edentulous patient from initial consultation to insertion of the new complete upper and lower dentures.

Upon approval of an Interns Registration by the College and the issuance of an Intern Permit, the Intern is eligible to challenge the first two examinations. Interns may only challenge the Comprehensive Examination if they have successfully challenged the Written Theoretical and the Practical Removable Partial Denture Examinations and they have completed the required twenty-four (24) months of Internship.

In this reporting period, the College has administered two theoretical examinations, two partial denture examinations, and one comprehensive examination. The statistics for those examinations are as follows:

January 2003

Written Theoretical Examination:	Candidates:	13
	Pass:	11
	Fail:	2

Practical Partial Denture Examination:	Candidates:	13
	Pass:	12
	Fail:	1

(includes one candidate who was undergoing reinstatement procedures and was successful)

June 2003

Comprehensive Practical Examination:	Candidates:	13
	Pass:	8
	Fail:	5

(includes one candidate who was undergoing reinstatement procedures and was successful)

November 2003

Written Theoretical Examination:	Candidates:	8
	Pass:	6
	Fail:	2

Practical Partial Denture Examination:	Candidates:	6
	Pass:	4
	Fail:	2

The Committee continues to review and amend the examination processes as necessary. The Written Theoretical examination is currently reviewed, marked and verified (in conjunction with the Committee) by the University of Alberta.

The Committee has had two resignations due to family commitments, those being Mr. Vettori and Ms. McCartney. We thank them for all of their services; they will be missed. As of this report, the vacancies have not been filled by the Council.

Michael Thomas, DD
Chairperson

Membership Services Committee Report

The College of Alberta Denturists has authorization from the Minister of Health and Wellness, pursuant to Section 27 of the Health Professions Act to set professional fees, provide guidelines on professional fees and to negotiate professional fees on behalf of the Regulated Members, via the establishment of a Membership Services Committee.

This Committee is a committee at “arms length” of the College as it provides services which are not of a true regulatory function. This Committee functions independently of the College; it reports to the Council to provide information only.

The Committee consists of three Regulated Members who are elected by the Regulated Members at the Annual General Meeting of Members. These individuals **cannot** be the president or a member of the Council, the Registrar, Complaints Director, Hearings Director, or a member of any other College Committee.

The Committee has two main functions:

1. To provide practitioners with guidelines for professional fees in the form of a recommended fee schedule; and
2. To negotiate professional fees on behalf of the Regulated Members of the College.

The Committee members in 2002-2003 were:

Mr. Travis Dalquist, DD, Chair
Mr. Michael Brennan, DD
Mr. Gary Shigeta, DD

In this reporting period, the Committee has had meetings with the following agencies:

1. Alberta Human Resources and Employment: met several times and secured two services contracts;
2. Alberta Blue Cross: secured an agreed fee schedule; and
3. Non-insured Health Benefits: secured an agreed fee schedule.

Additionally, the Committee has published a Recommended Fee Guide for the Regulated Members of the College. This fee guide is reviewed by the Committee on an on-going basis, for changes in procedures and fees.

Travis Dalquist, DD
Chairperson

Professional Services Committee Report

The Professional Services Committee of the College has the responsibility of organizing the Annual Convention and Educational Symposium which adjuncts to the Annual General Meeting of Members.

Additionally, this Committee has the pleasure of selecting and presenting the Order of Merit award to a deserving Alberta Denturist.

The Committee consists of three Regulated Members in good standing with the College. In 2002-2003, the Committee members were:

Mr. Tony Forster, DD, Chair
Mr. Troy Thompson, DD
Mr. Graham Haraldson, DD

The 2003 Convention was held at the Fantasyland Hotel in the West Edmonton Mall, Edmonton. Our Annual golf tournament was held at Cougar Creek and was thoroughly enjoyed by all who challenged the course.

There was a great turnout for the Educational Symposium for 2003; 170 members attended the courses over the two day period. Topics at the symposium covered a wide array of topics dealing with many aspects of the practice of Denturism. The courses presented were:

Course	Presenter
How to Create a Happy Patient Base:	Ms. J. Wheeler
Understanding for a Thorough Examination & Treatment Plan	Mr. G. Trepanier, DD
Infection Control for the Denturist	Dr. A. Kalupnieks, DDS
Design Solutions to Reduce RPD Stress to Abutments	Mr. J. Cooper, DD & Mr. T. Sulek, DD
Health Professions Act; What every Denturist Needs to Know	Mr. B. Maxston, LLB
Premium Denture Set-ups & Processing Techniques	Mr. C. Nalbone, CDT, MDT
Treatment Planning & Pre-Prosthetic Treatment	Mr. G. Trepanier, DD
Predictable Options for Implants	Mr. K. McAuley, RDT
The How's & Why's of Implant Dentistry	Dr. D Anderson, DMD
Prosthetics in Function-Arcus Digma	Mr. C. Spring, RDT

Additionally, during the days the Educational Symposium was underway, the suppliers put on a great exhibit for the practitioners; thank you again to all of the suppliers and presenters who were at the Convention.

This year, the Award of Merit was presented to Mr. Walter Assmus, DD, F.C.A.D.; congratulations Walter.

Tony Forster, DD
Chairperson

Denturist Order of Merit

In 2001, the Alberta Denturist Society initiated the Alberta Denturist Order of Merit, which has been continued by the College of Alberta Denturists.

This award is presented annually at the Annual General Meeting of Members, as a way of recognizing past or present Denturists for their outstanding contribution to the profession of Denturism.

In Alberta, there are a significant number of practitioners who have gone beyond the norm of just practicing our profession. Educators, mentors, lecturers and leaders: those who have given up time from their practices and families to advance the profession.

As well, there are a great number of members of this small profession who have in the past, donated time through volunteering to be on the executive of the Alberta Denturist Society. It is via the efforts of these people that we have the best scope of practice in Canada and the envy of all of the other provinces.

Regulated Members of the College are provided annually with a nomination form for consideration of an individual deserving of this honour. Upon receipt of the nominations, the Professional Services Committee compiles the nominations and votes to determine that year's recipient.

The recipients of the award are as follows:

2001	Mr. Robert Richardson, DD, F.C.A.D.
2002	Mr. David Kerslake, DD, F.C.A.D.
2003	Mr. Walter Assmus, DD, F.C.A.D.

Tony Forster, DD
Chairperson

Registration Committee Report

The Registration Committee of the College of Alberta Denturists deals with matters of registration and competence as per Sections 9 and 10 of the Health Professions Act.

The Committee consists of three Regulated Members in good standing with the College of Alberta Denturists.

The Committee members in 2002-2003 were:

Mr. Darron Ward, DD, (Chair in 2003)
Mr. Dennis Baird, DD
Mr. Geoffrey Haiden, DD, (Chair in 2002)

The Committee works hand in hand with the Registrar and receives referrals from the Registrar on matters dealing with registration and continuing competency and makes recommendations for Council's consideration regarding the same.

This Committee has reviewed numerous applications in the transition period and provided instruction to the Registrar to require that certain Regulated Members execute and comply with Undertaking Documents in order to complete their required continuing competency hours and additionally, for reinstatement requirements for some individuals.

Further, the Committee has instructed the Registrar to cancel a number of individual's Registrations and Practice Permits, due to these individuals' failure to comply with the requirements of Registration and or failure to comply with the requirements of Continuing Competency as per the Act and Regulation.

In this reporting period, the Committee has been busy developing policies regarding Reinstatement, Currency of Practice, matters related to International Applications and on non-members attending the Annual General Meeting of Members, and continues to work on necessary policies and amendments to the Continuing Competency Rules.

Darron Ward, DD
Chairperson

Continuing Competency

The Registration Committee of the College has the responsibility of matters related to Continuing Competency.

It is the College's position that the continuous learning and self-assessment of educational needs is a fundamental and life-long responsibility of a professional.

The Health Professions Act in Section 50 indicates that by Regulation, the Council is required to establish a continuing competency program. The Council of the College has approved and implemented a consecutive five-year program cycle of Continuing Competency for Regulated Members of the College, with the following requirements:

1. All Regulated Member Denturists are required to obtain a minimum 100 hours of accredited continuing competency in a five-year program cycle as described in Article 2 of the Continuing Competency Rules Handbook, and subject to the following rules.
2. All Regulated Member Denturists are required to complete and return the Annual Continuing Competency form with accompanying copies of course completion documents, to the College of Alberta Denturists on or before the date specified on the form. Incomplete or unreturned forms can result in suspension of a Practice Permit.
3. All Regulated Member Denturists are required to complete a minimum of 10 hours of accredited Continuing Competency each calendar year.
4. Any accredited Continuing Competency hours above the minimum required 100 hours in a five-year program cycle, cannot be carried forward into the next five-year program cycle.
5. Failure to obtain the required 100 hours of accredited Continuing Competency hours in the five-year program cycle, can result in a Suspension or Cancellation of the Practice Permit and or additional requirements as required by the Registration Committee.

The Registration Committee has the responsibility of determining appropriate Continuing Competency Rules and as such, it reviews and provides the Council with suggested amendments to the Rules for their consideration.

Compliance with the requirement of Continuing Competency has been generally accepted by the membership. Only a few individuals have been required to execute Undertaking Documents with the College in order to complete outstanding hours of competency.

Darron Ward, DD
Chairperson

Demographic Statistics of Members 2002 & 2003

The College of Alberta Denturists currently has two categories of membership; Regulated Member and Other Member, which is further subcategorized into Intern Member and Honorary Member.

Regulated Members are individuals who are registered in the General Register with the College and have been issued a Practice Permit. Intern Members are individuals who are registered in the General Register and have been issued an Intern Permit. Intern Members are in the process of completing their twenty-four month internship and College examinations.

Currently, the College of Alberta Denturists does not have any Honorary Members registered.

As this is the first reporting of the demographics of the College Members, it is limited to seventeen months of registration with the College.

The statistics are not based on the year-end final number of each category; the numbers reflect the total individuals who were registered in the General Register as either a Regulated Member or an Intern Member, and therefore, include individuals who resigned their registration and Intern Members who were successful in the completion of the Comprehensive Examination and subsequently registered as a Regulated Member. Although significant trend patterns cannot be provided due to the amount of record, the following analysis is provided.

- The number of Regulated Members is remaining fairly constant with a decrease of approximately 1¾%, while the number of Intern members has increased by 25%.
- Of the Regulated Members in 2002, approximately 78% were male and 22% were female. In 2003, approximately 77% were male, and 23% were female.
- Of the Intern Members, in both 2002 and 2003, approximately 63% were male and 37% were female.
- The majority of Regulated Members are in the age bracket of 30-54 years of age, which is 79% of the registrant males in both 2002 and 2003, and 65% and 73% of the registrant females in 2002 and 2003 respectively.
- The majority of the Intern Members are in the age bracket of 20-29 years of age, which is 80% of the registrant males and 70% of the registrant females, in both 2002 and 2003.

Regulated Members Ages 2002 & 2003

Age	2002 Male	2002 Female	2003 Male	2003 Female
20-24	0	1	1	0
25-29	6	14	6	10
30-34	21	7	18	10
35-39	31	14	31	12
40-44	33	6	30	7
45-49	33	2	34	6
50-54	21	4	22	3
55-59	14	3	15	4
60-64	11	0	10	0
65-69	2	0	2	0
70-74	4	0	2	0
Total *	176	51	171	52

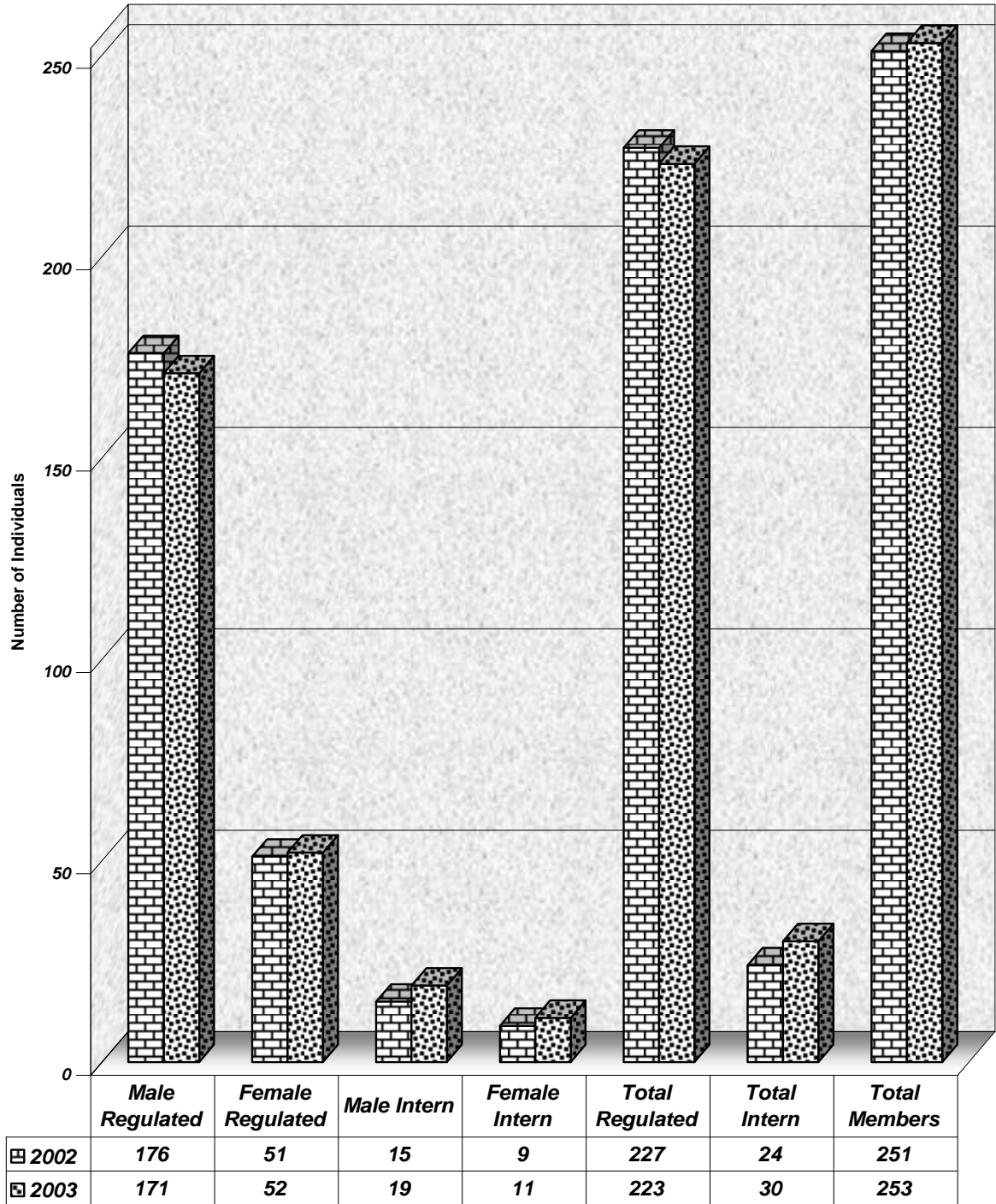
Intern Members Ages 2002 & 2003

Age	2002 Male	2002 Female	2003 Male	2003 Female
20-24	7	5	8	5
25-29	5	2	6	2
30-34	2	1	3	3
35-39	0	0	0	0
40-44	0	1	1	1
45-49	0	0	0	0
50-54	0	0	0	0
55-59	1	0	1	0
Total *	15	9	19	11

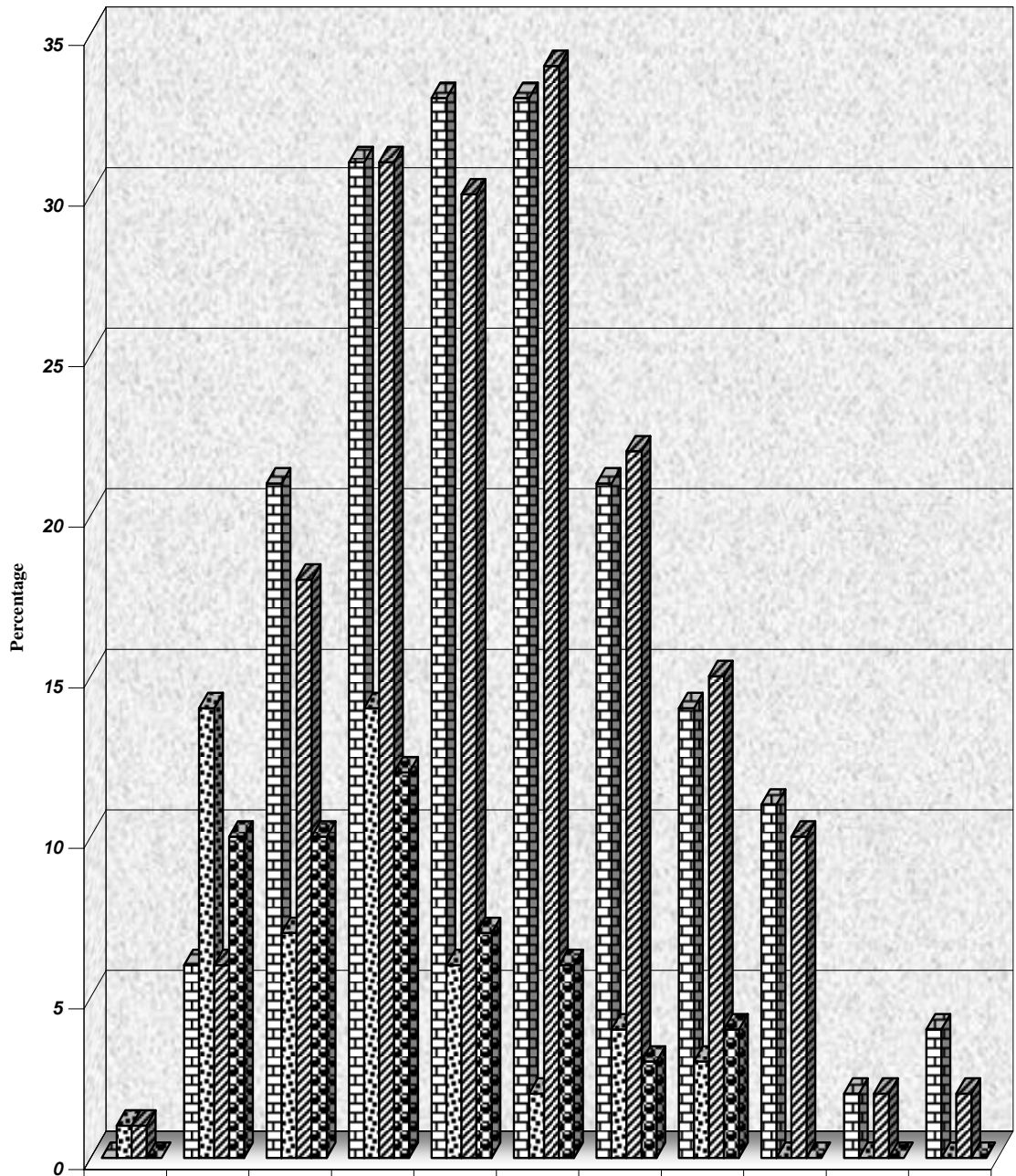
* Totals are indicative to the total registrants per year for each category. This number is higher than the total number of “active” registrants at the year end as the year end number reflects the changes in registrations due to Resignations or Cancellations and those individuals who changed from an Intern Member to a Regulated Member.

F. Charles Gulley, DD, F.C.A.D.
Registrar

Membership in the College

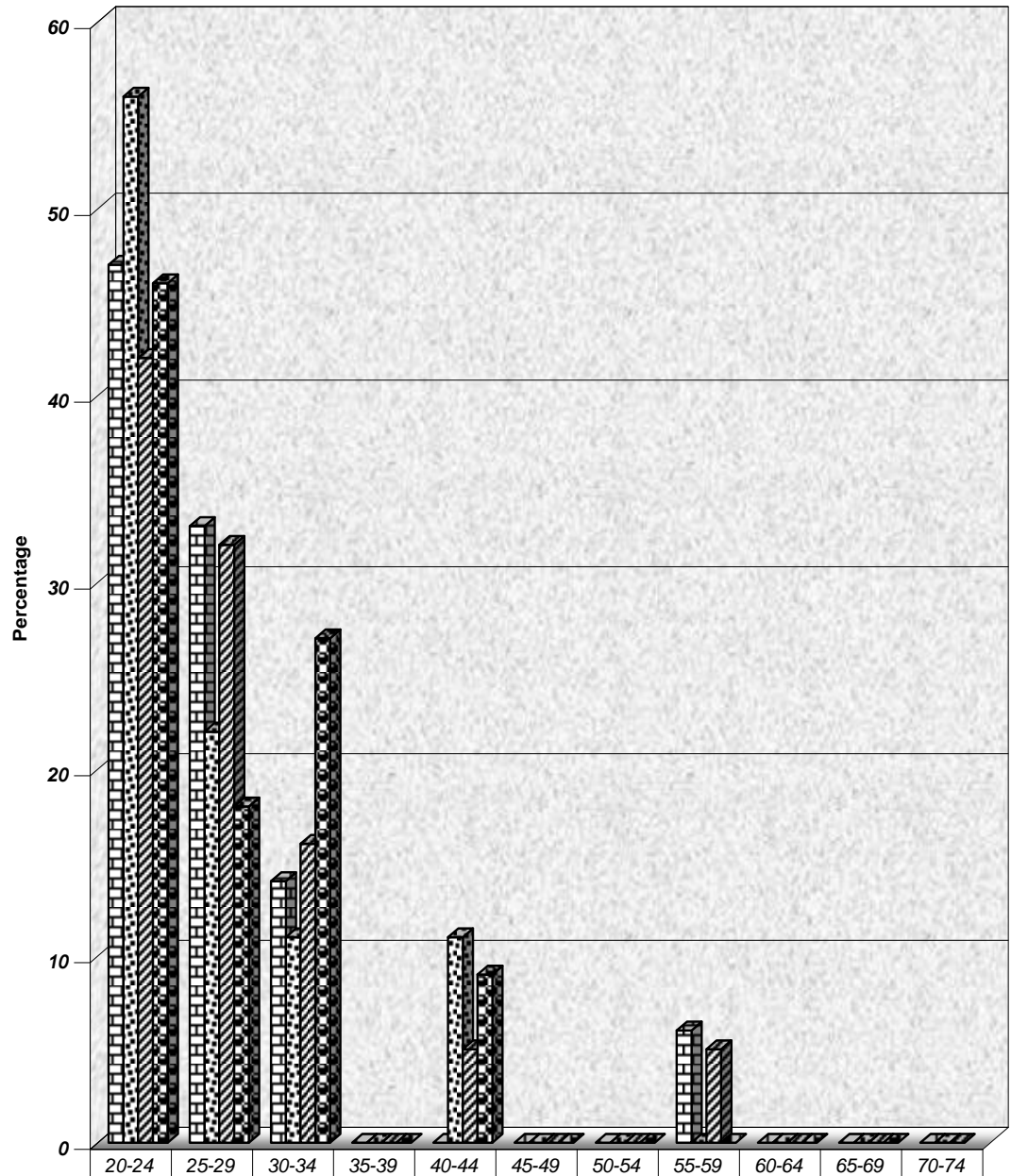


Regulated Members Demographics 2002 & 2003



	20-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74
2002 Male	0	6	21	31	33	33	21	14	11	2	4
2002 Female	1	14	7	14	6	2	4	3	0	0	0
2003 Male	1	6	18	31	30	34	22	15	10	2	2
2003 Female	0	10	10	12	7	6	3	4	0	0	0

Intern Members Demographics 2002 & 2003



	20-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74
2002 Intern Male	47	33	14	0	0	0	0	6	0	0	0
2002 Intern Female	56	22	11	0	11	0	0	0	0	0	0
2003 Intern Male	42	32	16	0	5	0	0	5	0	0	0
2003 Intern Female	46	18	27	0	9	0	0	0	0	0	0

Auditor's Report and Financial Statement

As this is the first "Annual Report" for the College of Alberta Denturists, it will include the Auditor's Report for 2002 and 2003 and the Financial Statements for 2002 and 2003 approved by the Council of the College of Alberta Denturists.

The Financial Statements for 2002 include the financial operations of the Alberta Denturist Society and the College of Alberta Denturists which was proclaimed on September 1, 2002.

The Denturist Schedule under the Health Professions Act (Schedule 8), allowed for the transition of the Alberta Denturist Society to continue under the name of the College of Alberta Denturists and all its assets and liabilities to be vested in the College of Alberta Denturists.

Ms. Lorrie Rees, B.Ed.
Office Manager

AUDITOR'S REPORT

To the Members of the College of Alberta Denturists (*Formerly the Alberta Denturist Society*)

I have audited the statement of financial position of The College of Alberta Denturists, formerly the Alberta Denturist Society, as at December 31, 2002 and the statement of operations and changes in net assets for the year then ended. These financial statements are the responsibility of the College's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the college as at December 31, 2002 and the results of its operations and its cash flow for the year then ended in accordance with Canadian generally accepted accounting principles.

Penny M. Fair

Certified General Accountant

Sherwood Park, Alberta
June 3, 2003

The College of Alberta Denturists
(Formerly the Alberta Denturist Society)
STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS

Year ended December 31, 2002

	2002	2001
REVENUE		
Active members dues	269,275	183,430
Associate dues	1,054	1,275
Convention	48,343	47,325
Donations	-	1,500
Fees	5,000	-
Interest Income	1,539	4,202
Malpractice insurance	16,121	14,641
Seminars/Continuing Education	1,225	23,512
Other income	2,972	4,862
Total	345,529	280,747
Expenses		
Advertising and promotion	1,745	2,230
Amortization	5,404	1,789
Audit	6,871	6,200
Awards and honorariums	-	1,548
Bad debts	480	150
Bank charges and interest	3,187	918
Canada Association dues	9,412	8,796
Committees	27,398	19,611
Convention	32,240	49,094
DAC contributions	2,108	10,788
Donations	1,082	950
Equipment repairs	118	353
Examination costs	17	-
Legal and legislative	56,481	39,426
Licenses and fees	540	656
Malpractice insurance	16,484	14,485
Office	33,952	14,731
Order of Merit award	395	2,000
Other	528	3,478
Registrar	59,741	10,428
Salaries and benefits	21,487	22,207
Seminars/Continuing competency	53,450	41,647
Telecommunications	884	24,534
Travel	7,508	6,940
	23,048	20,385
	364,560	303,344
EXCESS REVENUE OVER EXPENDITURE	(19,031)	(22,597)
NET ASSETS-Beginning of year	60,200	81,008
	41,169	58,411
INVESTMENT IN CAPITAL ASSETS	(14,608)	1789
NET ASSETS- End of year	\$ 26,561	\$ 60,200

See notes to the financial statements

The College of Alberta Denturists
(Formerly the Alberta Denturist Society)
STATEMENT OF FINANCIAL POSITION
December 31, 2002

	2002	2001
ASSETS		
CURRENT	\$ 235,803	\$ 57,684
Cash	28,328	52,793
Short term investment (Note 3)	269,955	83,988
Accounts Receivable	593	1,026
Prepays		
	<u>534,679</u>	195,491
DEPOSITS	2,199	63
DISCIPLINE SURCHARGE ACCOUNT (Note 3)	78,750	-
CAPTIAL ASSETS (Note 4)	21,268	6,660
	<u>\$ 636,896</u>	<u>\$ 202,214</u>
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	\$ 32,893	\$ 16,646
Deferred Income (Note 6)	471,950	111,235
	<u>\$ 504,843</u>	<u>\$ 127,881</u>
MEMBER'S EQUITY		
RESTRICTED NET ASSETS (Note 7)	84,223	7,473
NET ASSETS INVESTED IN CAPITAL ASSETS (Note 2)	21,269	6,660
NET ASSETS	<u>26,561</u>	<u>60,200</u>
	<u>132,053</u>	<u>74,333</u>
	\$ 636,896	\$ 202,214

See notes to financial statements

THE COLLEGE OF ALBERTA DENTURISTS

(Formerly the Alberta Denturist Society)

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2002

1. DESCRIPTION OF OPERATIONS

The College of Alberta Denturists (formerly the Alberta Denturist Society) obtained its status as a College in 2002. It is established under the Health Professions Act to regulate the profession of denturism in Alberta and is obligated to serve and protect the public. It is a not for profit organisation and exempt from tax under section 149 of the income tax act.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

METHOD OF ACCOUNTING

The society uses the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonable estimated and collection is reasonably assured.

CONTRIBUTED SERVICES

Volunteers are critical in assisting the society in carrying out its service delivery activities. Because of the difficulty of determining their fair value, contributed services are not recognised in the financial statements.

STATEMENT OF CASH FLOWS

A statement of cash flows has not been prepared as the information is readily available from the financial statements.

CAPITAL ASSETS

Capital assets are stated at cost less accumulated amortization. The College charges amortization on capital assets over their estimated useful lives using the diminishing balance method at the following rates:

Computer Equipment	30%
Equipment	20%
Furniture and fixtures	20%
Leasehold improvements	20% Straight line

The investment in capital assets is also recorded as "net assets invested in capital assets" in the equity section of the statement of financial position.

COLLEGE EXPENDITURES

Since 1998 the Society has incurred legal fees with regard to the formation of the College of Alberta Denturists. These fees are being expensed in the year which they occur.

(continues)

THE COLLEGE OF ALBERTA DENTURISTS

(Formerly the Alberta Denturist Society)

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2002

-
2. Summary of significant accounting policies (*continued*)

RESTRICTED NET ASSETS

Restricted net assets consist of a surplus I convention recoveries which are to be used as needed for future conventions, as well as discipline surcharge funds which are to be used for costs incurred by the College with respect to payment of Professional Conduct or other similar costs.

-
3. SHORT TERM INVESTMENTS

Investments consist of short term certificates of deposit with a major insurance company. These investments are recorded at cost plus accrued interest.

-
4. CAPITAL ASSETS

	Cost	Accumulated Amortization	2002 Net Book value	2001 Net Book value
Computer Equipment	\$ 5,591	\$ 5,106	\$ 485	\$ 693
Equipment	15,973	10,814	5,159	3,603
Furniture	22,580	10,349	12,231	2,364
Leasehold Improvements	4,241	848	3,393	-
	<u>\$ 48,385</u>	<u>\$ 27,117</u>	<u>\$ 21,268</u>	<u>\$ 6,660</u>

-
5. LINE OF CREDIT

The College has issued a visa card to the office manager for various expenditures. This card has a limit of \$5,000.

-
6. DEFERRED INCOME

Deferred income consists of annual fees for January 2003 which have been invoiced in November 2002.

-
7. RESTRICTED NET ASSETS

Surplus Convention recoveries	\$ 7,473	\$ 7,743
Discipline Surcharge Fund	76,750	-
Total details	<u>\$ 84,223</u>	<u>7,473</u>

THE COLLEGE OF ALBERTA DENTURISTS

(Formerly the Alberta Denturist Society)

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2002

8. COMMITMENTS

The College currently leases its premises with Sun Life Assurance Company. This lease commenced July 1, 2002 and continues until June 30, 2012. Annual lease payments are \$10,655 for year one and \$11,047 for years 2-12. Operating costs are in addition to these amounts. The College also entered into a lease agreement for computer equipment in the amount of \$412.19 per month expiring September of 2005. Future annual payments for commitments are as follows:

2003	\$	29,610
2004		29,610
2005		27,137
2006		24,664
2007		24,664

9. COMMITTEE EXPENSES

	<u>2002</u>	<u>2001</u>
Awards Committee	\$ -	\$ 99
College Transition Committee	3,674	598
Council	12,175	-
Ethics Committee	167	989
Examination Committee	3,379	15,377
Hearing tribunal	1,520	-
Investigator	4,276	-
Legislative	911	-
Member Services	1,273	-
Negotiation Committee	24	2,281
Registrar	-	267
	<u>\$ 27,398</u>	<u>\$ 19,611</u>

Committee costs consist of travel, meetings and per diems.

10. FINANCIAL INSTRUMENTS

The College's financial instruments consist of cash, accounts receivable, temporary investments, accounts payable and accrued liabilities. Unless otherwise noted, it is management's opinion that the College is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair value of these financial instruments approximates their carrying values, unless otherwise noted.

AUDITOR'S REPORT

To the Members of the College of Alberta Denturists

I have audited the statement of financial position of The College of Alberta Denturists as at December 31, 2003 and the statement of operations and changes in net assets for the year then ended. These financial statements are the responsibility of the College's management. My responsibility is to express an opinion on these financial statements base on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the college as at December 31, 2003 and the results of its operations and its cash flow for the year then ended in accordance with Canadian generally accepted accounting principles.

Penny M. Fair

Certified General Accountant

Sherwood Park, Alberta
May 19, 2004

The College of Alberta Denturists
STATEMENT OF OPERATIONS AND CHANGES IN NET
ASSETS

Year ended December 31, 2003

	2003	2002
REVENUE		
Active members dues	\$ 426,415	\$ 269,275
Associate dues	-	1,054
Convention	32,972	48,343
Examination fees	20,600	-
Fees	10,800	5,000
Interest Income	8,901	1,539
Malpractice insurance	19,710	16,121
Seminars/Continuing Education	-	1,225
Other income	1,107	2,972
Total	520,505	345,529
Expenses		
Advertising and promotion	1,404	1,745
Amortization	7,755	5,404
Audit	6,720	6,871
Bad debts	(1,768)	480
Bank charges and interest	10,743	3,187
Canada Association dues	-	9,412
Committees	40,891	27,398
Convention	37,880	32,240
DAC contributions	-	2,108
Donations	-	1,082
Equipment repairs	349	118
Examination costs	17,383	17
Legal and legislative	39,355	53,192
Licenses and fees	507	540
Malpractice insurance	20,303	16,484
Office	46,310	33,953
Order of Merit award	375	395
Other	4,616	528
Professional conduct expense	35,976	3,288
Registrar	82,572	59,741
Rent	30,254	21,487
Salaries and benefits	64,913	53,450
Seminars/Continuing competency	-	884
Telecommunications	6,664	7,508
Travel	-	23,048
	452,932	364,560
EXCESS REVENUE OVER EXPENDITURE	67,573	(19,031)
NET ASSETS-Beginning of year	26,561	60,200
	94,134	41,169
TRANSFER TO INVESTMENT CAPITAL ASSETS AND RESTRICTED FUNDS	(1,189)	(14,608)
NET ASSETS- End of year	\$ 92,945	\$ 26,561

See notes to financial statements

The College of Alberta Denturists
STATEMENT OF FINANCIAL POSITION
December 31, 2003

	2003	2002
ASSETS		
CURRENT	\$ 550,847	\$ 235,803
Cash	29,032	28,328
Short term investment (Note 3)	10,180	269,955
Accounts Receivable	683	593
Prepays		
	<u>590,742</u>	534,679
DEPOSITS	2,670	2,199
PROPERTY AND EQUIPMENT (Note 4)	29,931	21,269
DISCIPLINE SURCHARGE ACCOUNT (Note 3)	111,550	78,750
	<u>\$ 734,893</u>	<u>\$ 636,897</u>
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	\$ 47,360	\$ 32,894
Deferred Income (Note 6)	455,157	471,950
	<u>\$ 502,517</u>	<u>\$ 504,844</u>
MEMBER'S EQUITY		
RESTRICTED NET ASSETS (Note 7)	109,500	84,223
NET ASSETS INVESTED IN PROPERTY AND EQUIPMENT (Note 2)	29,931	21,269
NET ASSETS	<u>92,945</u>	<u>26,561</u>
	<u>232,376</u>	<u>132,053</u>
	\$ 734,893	\$ 636,897

See notes to financial statements

THE COLLEGE OF ALBERTA DENTURISTS

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2003

1. DESCRIPTION OF OPERATIONS

The College of Alberta Denturists (formerly the Alberta Denturist Society) obtained its status as a College in 2002. It is established under the Health Professions Act to regulate the profession of denturism in Alberta and is obligated to serve and protect the public. It is a not for profit organisation and exempt from tax under section 149 of the income tax act.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

METHOD OF ACCOUNTING

The society uses the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonable estimated and collection is reasonably assured.

CONTRIBUTED SERVICES

Volunteers are critical in assisting the society in carrying out its service delivery activities. Because of the difficulty of determining their fair value, contributed services are not recognised in the financial statements.

STATEMENT OF CASH FLOWS

A statement of cash flows has not been prepared as the information is readily available from the financial statements.

PROPERTY AND EQUIPMENT

Capital assets are stated at cost less accumulated amortization. The College charges amortization on capital assets over their estimated useful lives using the diminishing balance method at the following rates:

Computer Equipment	30%
Equipment	20%
Furniture and fixtures	20%
Leasehold improvements	20% Straight line

The investment in capital assets is also recorded as "net assets invested in capital assets" in the equity section of the statement of financial position.

RESTRICTED NET ASSESTS

Restricted net assets consist of a discipline surcharge fund which is to be used for costs incurred by the College with respect to payment of Professional Conduct or other similar costs.

THE COLLEGE OF ALBERTA DENTURISTS

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2003

3. SHORT TERM INVESTMENTS

Investments consist of short term certificates of deposit with a major insurance company. These investments are recorded at cost plus accrued interest.

4. PROPERTY AND EQUIPMENT

	Cost	Accumulated Amortization	2003 Net Book value	2002 Net Book value
Computer Equipment	\$ 5,591	\$ 5,252	\$ 339	\$ 485
Equipment	28,298	14,311	13,987	5,160
Furniture	26,331	13,545	12,786	12,231
Leasehold Improvements	4,584	1,765	2,819	3,393
	<hr/>	<hr/>	<hr/>	<hr/>
	\$ 64,804	\$ 34,873	\$ 29,931	\$ 21,269

5. LINE OF CREDIT

The College has issued a visa card to the office manager for various expenditures. This card has a limit of \$5,000.

6. DEFERRED INCOME

Deferred income consists of annual fees for January 2004 which have been invoiced in November 2003.

7. RESTRICTED NET ASSETS

	2003	2002
Surplus Convention recoveries	\$ -	\$ 7,743
Discipline Surcharge Fund	109,500	76,750
Total details	<hr/> \$ 109,500	<hr/> \$ 84,223

8. COMMITMENTS

The College currently leases it's premises with Sun Life Assurance Company. This lease Commenced July 1, 2002 and continues until June 30, 2012. Annual lease payment are \$10,655 for year one and \$11,047 for years 2-12. Operating costs are in addition to this amounts. The College also entered into a lease agreement for computer equipment in the amount of \$412.19 per month expiring September of 2005. Future annual payments for commitments are as follows:

2004	\$ 34,465
2005	33,627
2006	29,172
2007	29,172
2008	29,172

THE COLLEGE OF ALBERTA DENTURISTS

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2003

9. COMMITTEE EXPENSES

	<u>2003</u>	<u>2004</u>
Advisory and annual meeting	\$ 5,027	\$ -
Complaint review	811	3,674
Council	15,918	12,175
Ethics Committee	5,421	167
Examination Committee	8,672	3,379
Hearing tribunal	-	1,520
Investigator	-	4,276
Legislative	3,309	911
Member Services	1,399	1,272
Negotiation Committee	-	24
Professional Services Committee	334	-
	<u>\$ 40,891</u>	<u>\$ 27,398</u>

Committee costs consist of travel, meetings and per diems.

10. PROFESSIONAL CONDUCT EXPENSE

	<u>2003</u>	<u>2004</u>
Expert Reports	\$ 1,413	\$ 514
Investigator	4,973	-
Legal	19,183	2,774
Registered Mail/Courier	791	-
Registrar/Complaints	9,616	-
	<u>\$ 35,976</u>	<u>\$ 3,288</u>

11. FINANCIAL INSTRUMENTS

The College's financial instruments consist of cash, accounts receivable, temporary investments, accounts payable and accrued liabilities. Unless otherwise noted, it is management's opinion that the College is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair value of these financial instruments approximate their carrying values, unless otherwise noted.
